

DETAILED BUDGET FOR INITIAL BUDGET PERIOD DIRECT COSTS ONLY	FROM	THROUGH
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List PERSONNEL (*Applicant organization only*)
 Use Cal, Acad, or Summer to Enter Months Devoted to Project
 Enter Dollar Amounts Requested (*omit cents*) for Salary Requested and Fringe Benefits

NAME	ROLE ON PROJECT	Cal. Mnth	Acad. Mnth	Summer Mnth	INST.BASE SALARY	SALARY REQUESTED	FRINGE BENEFITS	TOTAL
	PD/PI							

SUBTOTALS →

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CONSULTANT COSTS	
EQUIPMENT (<i>Itemize</i>)	
SUPPLIES (<i>Itemize by category</i>)	
TRAVEL	
INPATIENT CARE COSTS	
OUTPATIENT CARE COSTS	
ALTERATIONS AND RENOVATIONS (<i>Itemize by category</i>)	
OTHER EXPENSES (<i>Itemize by category</i>)	

CONSORTIUM/CONTRACTUAL COSTS	DIRECT COSTS	
SUBTOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD (<i>Item 7a, Face Page</i>)		\$
CONSORTIUM/CONTRACTUAL COSTS	FACILITIES AND ADMINISTRATIVE COSTS	
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD		\$

Budget Justification

Budget Considerations:

Award period: 12 months.

Restrictions: Funds will support direct costs only (no indirect support), including salary support for the principal investigator, co-investigators/collaborators, staff, and students. Budget-reflected effort is required of the principal investigator, and must be cost shared by their department or other entity. Any salary support requested must reflect non-Federal fringe benefit rates. Funds cannot be requested for publication or non-milestone travel expenses. Personal computer purchase requires demonstration that the computer is essential for the proposed work.

Personnel

List all involved at the University of Pittsburgh during the budget period, who will have effort on the project.

Format: Name (months per year, Y% effort), University and department affiliations. Expertise area. Role on the project.

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List all University of Pittsburgh mediated expenses (interdepartmental service charges, participant payments, etc).

Format: Expense, University and department source (if applicable). Cost. Role on the project and timeline.

Consultant / External Collaborator Costs *(if applicable)*

Professional services provided for a fee, but not as a direct employee of the University of Pittsburgh.

Format: Name, title, affiliation. Role on project. Timeline of services.

Equipment, Supplies, and Other Expenses

Tangible resources for the project. Expenses under \$1,000 do not need to be itemized.

All single expenses over \$5,000 require additional justification description.

Format: Expense, description (manufacturer information, etc). Total cost & unit cost. Intended role/tasks of expense during project.